



WILLIAM T FUJIOKA  
Chief Executive Officer

## County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration  
500 West Temple Street, Room 713, Los Angeles, California 90012  
(213) 974-1101  
<http://ceo.lacounty.gov>

Board of Supervisors  
GLORIA MOLINA  
First District

MARK RIDLEY-THOMAS  
Second District

ZEV YAROSLAVSKY  
Third District

DON KNABE  
Fourth District

MICHAEL D. ANTONOVICH  
Fifth District

August 11, 2009

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**DEPARTMENT OF PARKS AND RECREATION:  
ESTABLISH CAPITAL PROJECTS, APPROVE APPROPRIATION ADJUSTMENTS,  
APPROVE PROJECT BUDGETS, AND AUTHORIZE THE INTERNAL SERVICES  
DEPARTMENT TO ISSUE PURCHASE ORDERS FOR THE PURCHASE,  
INSTALLATION, AND THIRD PARTY INSPECTION OF PLAY EQUIPMENT AT  
VARIOUS FIRST DISTRICT PLAY AREAS  
(FIRST DISTRICT) (4 VOTES)**

### **SUBJECT**

Approval of the recommended actions will authorize the replacement of playground equipment at six parks at various First District play areas and approve an appropriation adjustment.

### **IT IS RECOMMENDED THAT YOUR BOARD:**

1. Find that the proposed actions are categorically exempt from the California Environmental Quality Act (CEQA) according to Section 15302 (c) of the State CEQA Guidelines and Class 2 (e) of the Environmental Document Reporting Procedures and Guidelines adopted by your Board on November 17, 1987.

*"To Enrich Lives Through Effective And Caring Service"*

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Intra-County Correspondence Sent Electronically Only**

2. Establish Capital Project numbers, approve the project budgets totaling \$2,450,000, for various play areas as follows:

▪ Allen Martin Play Area	(C.P. No. 86730)	\$450,000
▪ Avocado Heights Play Area	(C.P. No. 87059)	\$300,000
▪ Belvedere Play Area	(C.P. No. 87057)	\$550,000
▪ Rimgrove Play Area	(C.P. No. 86731)	\$500,000
▪ Santa Fe Dam Play Area	(C.P. No. 68810)	\$300,000
▪ Sorensen Play Area	(C.P. No. 87058)	\$350,000
3. Approve the appropriation adjustment in the amount of \$1,435,000 transferring State Proposition 40 Per Capita and Roberti-Z'berg-Harris Program Grant funds and \$54,000 of Chief Executive Office prior year net County cost to fund the six play areas replacement projects at Allen Martin Park, Avocado Heights Park, Belvedere Park, Rimgrove Park, Santa Fe Dam, and Sorensen Park.
4. Approve and authorize the Internal Services Department, as the County's purchasing agent, to issue purchase orders for the acquisition and contract for installation and third party inspection services where required.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommended actions will allow the Internal Services Department (ISD), in its capacity as the County's purchasing agent, to issue purchase orders and contract for the third party inspection in order to complete the improvements.

The play areas renovations will provide replacement of both non-compliant play equipment and surfacing with new play equipment, and new impact attenuating surfacing systems that will meet all applicable State laws for playground safety, including Americans with Disabilities Act (ADA) accessibility at the site.

The acquisition of the equipment for these projects falls under the statutory authority of the County's purchasing agent. However, because of the specialized nature of the installation and the need to meet certain code requirements, the service component associated with installation labor costs may exceed the authority of the purchasing agent. Therefore, your Board's approval is required for the purchasing agent to proceed with this aspect of the acquisition.

#### **Green Building/Sustainable Design**

The projects will support the intent of your Board's Green Building/Sustainable Design policy by conserving natural resources. The projects will incorporate recycled materials

in both the play equipment and the surfacing, which include post consumer materials. The play sites will have sump drains that help to keep storm water on site, and to recharge directly into the ground.

### **Implementation Of Strategic Plan Goals**

These actions are consistent with the County's Strategic Plan Goals of Operational Effectiveness (Goal 1), Children, Family, and Adult Well-Being (Goal 2), and Community and Municipal Services (Goal 3), by installing new playgrounds for children in the unincorporated areas that will enhance playground safety and recreational opportunities for County residents.

### **FISCAL IMPACT/FINANCING**

The construction cost, including the certified inspection for the various play areas is estimated to range between \$300,000 and \$550,000 with an aggregate cost of \$2,450,000. The cost of plans and specifications, plan review, and management services will be provided through in-house labor. The Project Schedule and Budget Summaries for the projects are included in Attachment A.

Existing appropriation of \$961,000 that was budgeted in the Capital Project Budget for the play areas equipment replacement projects consists of \$895,000 net County cost allocated for Enhanced Unincorporated Areas Services (Proposition 62) and \$66,000 of the State Proposition 40 Per Capita funds. Approval of the attached appropriation adjustment (Attachment B) will transfer \$1,435,000 of currently unallocated State Proposition 40 Per Capita and Roberti-Z'Berg-Harris Program Grant funds and \$54,000 of net County cost from the complete City Terrace Park Play Area Replacement Project, C.P. No. 69281, to fully fund the six play areas equipment replacement projects. Sufficient funds will be available in the Capital Project Budget for Fiscal Year 2009-10 to complete the projects.

Pursuant to your Board's Civic Art Policy, adopted on December 7, 2004, these projects are exempt from the one percent fee, because the playground equipment will be procured through the purchase order process.

### **Operating Budget Impact**

Based on the project description, the Department of Parks and Recreation (Department) does not anticipate any one-time costs or ongoing costs resulting from the recommended actions. The project provisions have maintenance requirements that will be fulfilled with existing park staff and resources. Should the necessity arise, the

Department will work with the Chief Executive Office to determine the appropriate level of maintenance and available funding.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

As requested by your Board on August 12, 1997, and as a threshold requirement for consideration for contract award, bidders will be required to attest their willingness to consider Greater Avenues for Independence Program/General Relief Opportunity for Work participants for future employment.

The project specifications contain provisions requiring the contractor to report solicitations of improper consideration by County employees and allowing the County to terminate the contract if it is found that the contractor offered or gave improper consideration to County employees.

As required by your Board, language has been incorporated into the project specifications stating that the contractor shall notify its employees, and shall require each subcontractor to notify its employees, of the Safely Surrendered Baby Law, and that they may be eligible for the Federal Earned Income Credit under the Federal income tax laws.

Bidders will also be required to show full compliance with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program) and Chapter 2.203 (Contractor Employee Jury Services Program).

### **ENVIRONMENTAL DOCUMENTATION**

The proposed projects are categorically exempt from California Environmental Quality Act (CEQA) according to Section 15302 (c) of the State CEQA Guidelines and Class 2 (e) of the Environmental Document Reporting Procedures and Guidelines adopted by your Board on November 17, 1987, because the projects include replacement of existing facilities.

### **CONTRACTING PROCESS**

Plans and Specifications will be prepared by the Department's Development Division staff.

The equipment acquisition falls under the statutory authority of the County's purchasing agent, and the project requirements will be competitively solicited in accordance with County's purchasing policies and procedures. However, the installation and third party inspection services related to the equipment acquisition may exceed the authority of the

The Honorable Board of Supervisors  
August 11, 2009  
Page 5

purchasing agent. Therefore, Board approval is required for the purchasing agent to proceed with this aspect of the acquisition.

Participation by Community Business Enterprises (CBE) in the project is encouraged through Public Works' Capital Projects' CBE Outreach Program and by monitoring the good faith efforts of bidders to utilize CBEs.

#### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**


Approval of these actions will not have an impact on any other current services or projects. The area where the play equipment is being located will be temporarily closed and fenced during installation of the new equipment. Signs will be posted and communities will be notified in advance.

The renovations to the play area will provide new play equipment and facilities that meet all applicable State laws for playground safety, including ADA accessibility.

#### **CONCLUSION**

Please return one adopted copy of this letter to the Chief Executive Office, Capital Projects Division; Parks and Recreation, Development Division; and Internal Services Department.

Respectfully submitted,



WILLIAM T FUJIOKA  
Chief Executive Officer

WTF:RG:DL  
DJT:CV:zu

Attachments

c: County Counsel  
Department of Parks and Recreation  
Internal Services Department

## **ATTACHMENT A**

**DEPARTMENT OF PARKS AND RECREATION:  
ESTABLISH CAPITAL PROJECTS, APPROVE APPROPRIATIONS ADJUSTMENTS,  
APPROVE PROJECT BUDGETS, AND AUTHORIZE THE INTERNAL SERVICES  
DEPARTMENT TO ISSUE PURCHASE ORDERS FOR THE PURCHASE,  
INSTALLATION, AND THIRD PARTY INSPECTION OF PLAY EQUIPMENT AT  
VARIOUS FIRST DISTRICT PLAY AREAS  
(FIRST DISTRICT) (4 VOTES)**

### **I. PROJECT SCHEDULE**

<b>Project Activity</b>	<b>Scheduled Completion Date</b>
Land Acquisition	N/A
Environmental Impact Report	N/A
Schematic Design	N/A
Design Development	N/A
Construction Documents	06/25/09
Jurisdictional Approvals	N/A
Construction Contract Award	11/18/09
Construction Start	01/11/10
Final Inspection	04/15/10
Final Acceptance	06/10/10

## II. PROJECT BUDGET SUMMARY

	Project Name	C.P. No.	Funding Sources	Amount	Project Total
1	Allen Martin Park Play Area Replacement	86730	Prop 40 PC	\$ 396,000	
			CEO prior year NCC	54,000	
					<b>\$ 450,000</b>
2	Avocado Heights Park Play Area Replacement	87059	Prop 40 RZH	\$ 205,000	
			Prop 62	95,000	
					<b>\$ 300,000</b>
3	Belvedere Park Play Area Replacement	87057	Prop 40 RZH	\$ 350,000	
			Prop 62	200,000	
					<b>\$ 550,000</b>
4	Rimgrove Park Play Area Replacement	86731	Prop 40 PC	\$ 309,000	
			Prop 62	191,000	
					<b>\$ 500,000</b>
5	Santa Fe Dam Play Area Replacement	68810	Prop 40 PC	\$ 100,000	
			Prop 62	200,000	
					<b>\$ 300,000</b>
6	Sorensen Park Play Area Replacement	87058	Prop 40 RZH	\$ 141,000	
			Prop 62	209,000	
					<b>\$ 350,000</b>

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BOARD OF  
SUPERVISORS  
OFFICIAL COPY

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF CHIEF EXECUTIVE OFFICE

DEPT'S.  
No.

060

JULY 21

2009

AUDITOR-CONTROLLER.

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2009-10

4 - VOTES

SOURCES

SEE ATTACHED

SUMMARY TOTAL: \$1,489,000

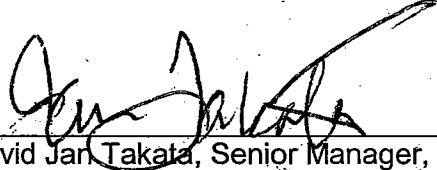
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SEE ATTACHED

SUMMARY TOTAL: \$1,489,000

JUSTIFICATION

JUSTIFICATION: The adjustment is necessary to increase the revenue and appropriation to provide sufficient funds and to establish play area replacement projects at Allen Martin Park, Avocado Heights Park, Belvedere Park, Rimgrove Park, Santa Fe Dam and Sorensen Park.

  
David Jan Takata, Senior Manager, CEO

CHIEF ADMINISTRATIVE OFFICER'S REPORT

REFERRED TO THE CHIEF  
ADMINISTRATIVE OFFICER FOR -

ACTION

✓ RECOMMENDATION

AUDITOR-CONTROLLER BY



NO. 001

July 23 20 09

APPROVED AS REQUESTED

AS REVISED

7/30 20 09

  
CHIEF ADMINISTRATIVE OFFICER

APPROVED (AS REVISED):  
BOARD OF SUPERVISORS

20

BY

DEPUTY COUNTY CLERK

SEND 6 COPIES TO THE AUDITOR-CONTROLLER



**ATTACHMENT B**

**APPROPRIATION ADJUSTMENT**

**FOR PLAY AREA REPLACEMENT PROJECTS AT  
ALLEN MARTIN PARK, AVOCADO HEIGHTS PARK, BELVEDERE PARK,  
RIMGROVE PARK, SANTA FE DAM AND SORENSEN PARK  
C.P.s 86730, 87059, 87057, 86731, 68810 AND 87058  
(FIRST DISTRICT) (4 VOTES)**

**FY 2009-10**

**FINANCIAL SOURCES:**

Department of Parks & Recreation  
Capital Project/Refurbishments  
Allen Martin Park (1)  
Play Area Replacement  
Rev.: State Proposition 40 Per Capita  
A01-CP-88-882B-65043-86730  
Increase Revenue 360,000

Department of Parks and Recreation  
Capital Project/Refurbishments  
City Terrace Park (1)  
Play Area Replacement  
Building & Improvement  
A01-CP-6014-65043-69281  
Fixed Assets – B & I  
Decrease Appropriation 54,000

Department of Parks & Recreation  
Capital Project/Refurbishments  
Avocado Heights (1)  
Play Area Replacement  
Rev.: State Proposition 40 Roberti-Z'Berg-Harris  
A01-CP-88-882B-65043-87059  
Increase Revenue 205,000

**FINANCIAL USES:**

Department of Parks & Recreation  
Capital Projects/Refurbishments  
Allen Martin Park (1)  
Play Area Replacement  
Building & Improvement  
A01-CP-6014-65043-86730  
Fixed Assets- B & I  
Increase Appropriation \$414,000

Department of Parks & Recreation  
Capital Projects/Refurbishments  
Avocado Heights (1)  
Play Area Replacement  
Building & Improvement  
A01-CP-6014-65043-87059  
Fixed Assets- B & I  
Increase Appropriation 205,000

BA# 001 Karen Shukuma 7/23/09

**FINANCIAL SOURCES:**

Department of Parks & Recreation  
Capital Project/Refurbishments  
Belvedere Park (1)  
Play Area Replacement  
Rev.: State Proposition 40 Roberti-Z'Berg-Harris  
A01-CP-88-882B-65043-87057  
Increase Revenue 350,000

Department of Parks & Recreation  
Capital Project/Refurbishments  
Rimgrove Park (1)  
Play Area Replacement  
Rev.: State Proposition 40 Per Capita  
A01-CP-88-882B-65043-86731  
Increase Revenue 279,000

Department of Parks & Recreation  
Capital Project/Refurbishments  
Santa Fe Dam (1)  
Play Area Replacement  
Rev.: State Proposition 40 Per Capita  
A01-CP-88-882B-65043-68810  
Increase Revenue 100,000

Department of Parks & Recreation  
Capital Project/Refurbishments  
Sorensen Park (1)  
Play Area Replacement  
Rev.: State Proposition 40 Roberti-Z'Berg-Harris  
A01-CP-88-882B-65043-87058  
Increase Revenue 141,000

**1,489,000**

**FINANCIAL USES:**

Department of Parks & Recreation  
Capital Projects/Refurbishments  
Belvedere Park (1)  
Play Area Replacement  
Building & Improvement  
A01-CP-6014-65043-87057  
Fixed Assets- B & I  
Increase Appropriation 350,000

Department of Parks & Recreation  
Capital Projects/Refurbishments  
Rimgrove Park (1)  
Play Area Replacement  
Building & Improvement  
A01-CP-6014-65043-86731  
Fixed Assets- B & I  
Increase Appropriation 279,000

Department of Parks & Recreation  
Capital Projects/Refurbishments  
Santa Fe Dam (1)  
Play Area Replacement  
Building & Improvement  
A01-CP-6014-65043-68810  
Fixed Assets- B & I  
Increase Appropriation 100,000

Department of Parks & Recreation  
Capital Projects/Refurbishments  
Sorensen Park (1)  
Play Area Replacement  
Building & Improvement  
A01-CP-6014-65043-87058  
Fixed Assets- B & I  
Increase Appropriation 141,000

**1,489,000**

**Justification:** Adjustment is necessary to increase the revenue and appropriation to provide sufficient funds and to establish the play area replacement projects at Allen Martin Park, Avocado Heights Park, Belvedere Park, Rimgrove Park, Santa Fe Dam and Sorensen Park.